

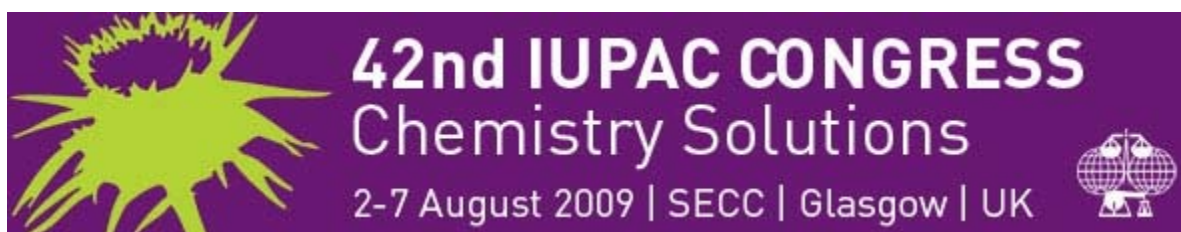


45th IUPAC GENERAL ASSEMBLY

Scottish Exhibition and Conference Centre

Glasgow, Scotland

31 July-6 August 2009



This *Information Booklet* is available on the IUPAC web site
www.iupac.org/symposia/conferences/ga09

The IUPAC General Assembly (**GA**) is the occasion for meetings of the statutory bodies of the Union, specifically of the **Council**, **Division Committees**, and **Standing Committees**.

The 45th IUPAC General Assembly will be held **31 July - 6 August 2009**, in Glasgow, Scotland, concurrently with the **42nd IUPAC Congress**. This *Information Booklet* contains information regarding the arrangements for the General Assembly.

Please note that a number of significant changes have been made in the GA schedule. The Division Committee meetings will be on Friday and Saturday, 31 July and 1 August, while the Standing Committees will meet on Sunday and Monday, 2-3 August. These dates are one day earlier in the week than at recent GAs. The Council meeting will be on Wednesday and Thursday, 5-6 August, rather than on Saturday and Sunday as has been the case for the past few GAs.

The GA venue will be in the Crown Plaza Hotel, adjacent to the Scottish Exhibition and Conference Centre.

The IUPAC Congress, held in conjunction with the General Assembly, will take place at the Scottish Exhibition and Conference Centre (SECC). Please take a moment to review the *Second Circular of the Congress*, which can be found on the IUPAC Congress web site <www.iupac2009.org> and includes the preliminary program of the Congress. We would like to encourage you to take advantage of your participation in the IUPAC GA by also attending the Congress. The Organizing Committee has prepared an exciting program with the theme *Chemistry Solutions*.

We look forward to seeing you in Glasgow!

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GA REGISTRATION

Participation in the GA is restricted to members of IUPAC bodies and invited observers. Registration is free, **but required of all IUPAC Members and Observers**. Please complete the enclosed **Participation Questionnaire, even if you do not intend to participate** in the GA, and mail it to reach the IUPAC Secretariat no later than 31 March 2009.

Your completed and returned questionnaire is used to update the Union records at the IUPAC Secretariat, and such information is important regardless of your participation.

Check-in for registered participants will be at the GA Registration and Help Desk, located in the Crown Plaza Hotel, clearly signposted from all entrances. A final schedule of meetings, with room assignments, will be distributed to all delegates at check-in. The final schedule will also be available on the IUPAC web site a few weeks before the GA.

Hours of Operation: Check-in and Secretariat

Thursday, 30 July	14:00 to 17:00
Friday, 31 July through Thursday, 6 August	08:00 to 18:00

CONGRESS REGISTRATION

As a GA participant, you are entitled to a special registration rate for the 42nd IUPAC Congress of only GBP150, for payments received before 5 June 2009.

To take advantage of this special rate, please visit the Congress web site and complete the online registration form which will be available in the New Year at <http://www.iupac2009.org>. Be sure to indicate that you are a General Assembly participant. Only registered General Assembly participants are eligible for the special rate if paid before the indicated deadline.

If you have registered for the Congress, you should pick up your Congress registration package at the Congress Registration Desk located in the SECC. It will be open on the afternoon of Sunday, 2 August (clear instructions on timings and directions will be issued to Congress Participants in advance of the Congress). The Congress registration includes a ticket to the Congress Welcome Reception on Sunday, 2 August. The award ceremony for the 2008-9 winners of the IUPAC Prize for Young Chemists will take place at this time. If you wish to attend only the Welcome Reception and not register for the entire Congress, you are welcome to do so at no cost. Please ensure if you wish to attend the Congress Welcome Reception, and are not registering as a Congress participant, that you indicate your intention to attend on the GA Participation Questionnaire.

<http://www.iupac2009.org/>

GA SCHEDULE

AM: 09:00 to 13:00; PM: 14:00 to 18:00

President's Address, Members' Reception Sat, 1 August (19:00)
All GA participants and accompanying persons are invited to attend this event.

Congress Opening Ceremony Sun, 2 August (17:00)
Includes award ceremony for the winners of the IUPAC Prize for Young Chemists followed immediately by....

Congress Welcome Reception Sun, 2 August (18:00)
At the Glasgow Science Centre, a short walk across the Clyde River from the SECC and Crown Plaza Hotel.

Participation in the meetings listed below is open to members only. If you are not a member of a particular body and wish to attend its meeting, please contact the Chairman of the meeting.

Division Presidents' and Secretaries' Briefing Fri, 31 July (08:00 to 09:00)

Division Committees Fri, 31 July and Sat, 1 August (AM & PM)
(Division Committees will hold 2-day meetings, all day Friday and Saturday)

Standing Committees

CPEP	Sun, 2 August and Mon, 3 August (AM & PM)
CHEMRAWN	Sun, 2 August (AM & PM)
COCI	Sun, 2 August (AM & PM)
CCE	Sun, 2 August (AM & PM) and Mon, 3 August (AM)
CHEMRAWN & COCI & CCE	Mon, 3 August (PM)
ICTNS	Sun, 2 August and Mon, 3 August (AM & PM)

Council Roundtable Discussions Mon, 3 August (PM)

WCLM (World Chemistry Leadership Meeting) Tue, 4 August (AM)

Council Wed, 5 August (AM & PM) and Thu, 6 August (AM)

Council Reception Wed, 5 August (19:00)

Bureau Thu, 6 August (12:30 to 14:00)

ACCOMMODATION

Rooms have been reserved in the hotels in the vicinity of the SECC as well as in the major downtown Glasgow hotels. A number of low cost accommodation rooms have also been made available in the Glasgow and Strathclyde University Residences in the city. Information regarding accommodation can be found in the Congress website in the New Year: <http://www.iupac2009.org>. Online Accommodation Reservation will be

available at this time via the "Registration" link on the Congress web site. This link takes you to a registration form, which registers users to a secure site.

SOCIAL EVENTS

The President's Address and Members' Reception, Saturday 1 August, is open to all GA Participants and accompanying persons.

Accompanying Persons' Program

The social program for Accompanying Persons of Congress Registrants will offer a variety of activities. Please see the *Second Circular of the Congress* and the website for information in the New Year.

Tours

A local tourism service will operate a booth in the SECC and tickets for local attractions will be available to participants. The booth will be located close to the Congress Registration Desk.

Complete information on the tours will be listed on the Congress website when registration opens, and bookings will be easy with simple forms to download and return. Participants may also buy tickets for tours during the Congress at the tour desk, if still available.

Congress Banquet

The Congress Banquet will be held on Thursday 6 August at the beautiful Kelvingrove Art Gallery. Delegates and GA participants not registered for the Congress can participate in the banquet by purchasing tickets via the Congress web site.

GENERAL INFORMATION

Additional useful information can be found in the *Second Circular of the Congress* when issued, and at the website.

Passports and Visas

Participants are strongly advised to determine which requirements apply to them with respect to entering the United Kingdom. This information can be found at: <<http://www.ukvisas.gov.uk/en/>>. If you need a visa, please fill out the **Invitation Letter Request** that you will find on the Congress web site, complete the form and return it to the contact details listed.

You will receive a formal letter of confirmation of your attendance, in English, to be attached to the **visa application form** available at the British Embassy or Consulate in your country. Please note that the **Invitation Letter Request** sent to the Congress Secretariat is **not** an application for a visa. The invitation letter you will receive from the Congress Secretariat must be submitted along with the **visa application form** obtained from the Embassy or Consulate and any other required documentation, as indicated in the **visa application form**.

Please contact the Congress Secretariat if you have a problem with your visa application. Please note that the processing of visa requests may take a long time. Visa applications should be made as early as possible due to the increased scrutiny now given to all applications.

ENCLOSURE to this Booklet: Participation Questionnaire

Other Forms can be found on the Congress website:

<http://www.iupac2009.org/>

*You should retain this Information Booklet and take it with you to Glasgow.
Printed copies of this Information Booklet will not be distributed in advance of the
General Assembly.*